



## Regular Board Meeting Minutes #157

February 16, 2021

The meeting of the Tulare Memorial District Board of Directors was called to order at 9:00AM by Chairman Jim Pidgeon and immediately led into the flag salute.

- Attendance:** Present: Jim Pidgeon, Gene Sustaita, Tom Donwen & Leonard Smith  
Absent: Phil Vandegrift - Excused
- Guests:** Melissa Avila - Manager
- Public Comment:** None
- New Business:** The Board discussed reopening after COVID. Gene Sustaita motioned to begin reopening for meetings and church services when allowed in the red tier, motion seconded by Leonard Smith M/C 4/0
- Minutes:** Minutes from our previous meetings dated 1/19/2021 were approved on a motion by Leonard Smith, seconded by Gene Sustaita M/C
- Payment of Bills:** Leonard Smith motioned to pay the bills totaling \$13,543.75, Tom Donwen seconded M/C 4/0
- Finance Report:** The finance report for January 2021 was given and a motion was made to accept by Tom Donwen and seconded by Gene Sustaita M/C 4/0
- Old Business:** Gene Sustaita discussed the deep pit project with the Board. AAC Construction has agreed to meet in person to discuss the changes needed to complete the job and has turned in an invoice in the amount of \$17,500. The Board agreed to pay 50% of the bill now and adjust the bill as needed to reflect the new changes. Motion made by Leonard Smith, seconded by Gene Sustaita M/C 4/0
- New Business:** Leonard Smith motioned to approve new proposal from Paul Halajian Architects for design plans after attorney approval, motion seconded by Gene Sustaita M/C 4/0  
Gene Sustaita motioned to pay the first progress payment to Paul Halajian in the amount of \$7,800 after proposal is approved by attorney, motion seconded by Leonard Smith M/C 4/0
- Managers' Report:** Melissa updated the Board on the status of our remodel project. Special meeting is needed to approve design plans. Meeting scheduled for 2/25/21 @ 9:00AM.
- Adjournment:** Meeting was adjourned at 9:26AM on a motion by Gene Sustaita, seconded by Leonard Smith. Our next meeting is scheduled for 2/25/2021 at 9:00AM

Minutes submitted by: Melissa Avila/ District Manager

Approved by: Genovevo Sustaita – Secretary of the Board of Directors

Date