



Regular Board Meeting Minutes #160

April 20, 2021

The meeting of the Tulare Memorial District Board of Directors was called to order at 9:00AM by Chairman Jim Pidgeon and immediately led into the flag salute.

- Attendance:** Present: Jim Pidgeon, Gene Sustaita, Tom Donwen & Leonard Smith
Absent: Phil Vandegrift - Excused
- Guests:** Melissa Avila - Manager
- Public Comment:** None
- Minutes:** Minutes from our previous meetings dated 3/16/2021 were approved on a motion by Gene Sustaita, seconded by Tom Donwen M/C
- Payment of Bills:** Leonard Smith motioned to pay the bills totaling \$20,569.25, Tom Donwen seconded M/C 4/0
- Finance Report:** The finance report for March 2021 was given and a motion was made to accept by Leonard Smith and seconded by Tom Donwen M/C 4/0
- Old Business:** The Board reviewed design change options provided by QK. Tom Donwen motioned to approve design option 2 with the deletion of the small lines as noted with either additives or rebar included in the plans, motion seconded by Gene Sustaita M/C 4/0 The Board also agreed to a sample piece being poured directly south of the monument.
- New Business:** Melissa presented an invoice to the City of Tulare for the permit fee in the amount of \$8,060.00. Gene Sustaita motioned to approve payment and have Melissa pick up the permit from the City, motion seconded by Leonard Smith M/C 4/0
- Managers' Report:** Melissa presented a proposal from Loops Marketing for a new website. Proposal approved on a motion by Leonard Smith, seconded by Tom Donwen M/C 4/0
- Adjournment:** Meeting was adjourned at 10:13AM on a motion by Gene Sustaita, seconded by Tom Donwen. Our next meeting is scheduled for 5/18/2021 at 9:00AM

Minutes submitted by: Melissa Avila/ District Manager

Approved by: Genovevo Sustaita – Secretary of the Board of Directors

Date