



## Regular Board Meeting Minutes #162

June 15, 2021

The meeting of the Tulare Memorial District Board of Directors was called to order at 9:00AM by Chairman Jim Pidgeon and immediately led into the flag salute.

**Attendance:** Present: Jim Pidgeon, Tom Donwen, Gene Sustaita, Phil Vandegrift & Leonard Smith  
Absent:

**Guests:** Melissa Avila - Manager

**Public Comment:** None

**Minutes:** Minutes from our previous meetings dated 5/18/2021 were approved as written on a motion by Tom Donwen, seconded by Gene Sustaita M/C 5/0

**Payment of Bills:** Phil Vandegrift motioned to pay the bills totaling \$3,510.46, Gene Sustaita seconded M/C 5/0

**Finance Report:** The finance report for May 2021 was given and it was noted that we received approximately \$18,000 less than last year. A motion was made to accept by Tom Donwen and seconded by Gene Sustaita M/C 5/0

**Old Business:** Melissa reported that she has received a call from the County Health Department giving the clearance to reopen at full capacity, however, construction is still in process. Our expected reopen date will be 9/8/21.  
Melissa updated the Board on a construction meeting she attended and discussed issues and changes that have arisen after demolition; will update again at our next meeting. Gene Sustaita motioned to approve construction report, motion seconded by Tom Donwen M/C 5/0.

**New Business:** Phil Vandegrift motioned to approve the progress payment to Mark Wilson Construction in the amount of \$137,606.41, motion seconded by Tom Donwen M/C. 5/0  
Melissa presented the fiscal budget for the year 2021-2022. Phil Vandegrift motioned to approve the budget as printed, motion seconded by Leonard Smith M/C. 5/0  
Gene Sustaita requested inflation rates be presented at the next meeting for further review.

**Managers' Report:** None.

**Adjournment:** Meeting was adjourned at 9:32AM on a motion by Gene Sustaita, seconded by Leonard Smith M/C 5/0. Our next meeting is scheduled for 7/20/2021 at 9:00AM

Minutes submitted by: Melissa Avila/ District Manager

Approved by: Genovevo Sustaita – Secretary of the Board of Directors

Date